



SAISD Student Application for Transportation Services Head Start, Pre-Kindergarten, and Kindergarten Students

Beginning in the 2024-2025 school year, parents of Head Start, Pre-Kindergarten, and Kindergarten students in SAISD must complete this “Student Application for Transportation Services” to request transportation to and from school. Transportation will be provided to students who reside two or more miles from the campus, or if students must cross a hazard, such as a highway or railroad crossing. *No Head Start, Pre-Kindergarten, or Kindergarten student will be allowed to ride the school bus until this completed form is on file at the school and approved by the Transportation Department.

Instructions for Form Completion:

1. Parents/Guardians will complete this form to request bus transportation to and from school. Please ensure school, student, and emergency contact information is accurate and up-to-date. Once all sections have been completely filled out, return this document to your child’s school.
2. Upon receipt of this form, the campus Transportation point of contact will scan and email the form to: TransDepartment@saisd.net
3. The Transportation Department will email the campus to assign the student a bus route within 5 school days of receiving this form or will notify the campus if the student does not qualify for bus services.
4. A parent or guardian must be present at the bus stop for student pick up each school day. Persistent lack of parental or guardian presence at the student’s assigned stop will result in a suspension of bus riding privileges.

Complete the SAISD Student Application for Transportation Services below:

School Name _____

Student Information

- Full Name: _____
- Grade: _____
- Home Address: _____
- Parent/Guardian Name: _____
- Telephone Number: _____

Emergency Contact Information

- Emergency Contact Name: _____
- Relationship to Student: _____
- Emergency Contact Number: _____

Parent/Guardian Signature: _____

Revised Date: July 2024

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