



# San Antonio Independent School District

514 W. Quincy • San Antonio, Texas 78212

Telephone (210) 354-9060 • Fax (210) 228-3174

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PROCUREMENT SERVICES

## SAISD SOLICITATION SCHEDULE

Prepared as of February 7, 2025

SOLICITATION #	TITLE	REQUESTING DEPARTMENT	RELEASE OR POSTING DATE *	CLOSING DATE/TIME	STATUS
RFP 23-030 (AS) (5)	Miscellaneous Consulting Services	District-Wide	June 16, 2023	Multiple Award Continuous Solicitation	Awarded
RFP 23-009 (AS) (5)	Disability and Learning Services	District Wide	November 3, 2023	Multiple Award Continuous Solicitation	Evaluating
RFP 23-007(RV) (7)	General Maintenance Services, Parts, Supplies and Equipment	Facilities	February 16, 2024	Multiple Award Continuous Solicitation	Open
RFP 24-021 (5)	Student Activities and Fundraising	District Wide	May 31, 2024	Multiple Award Continuous Solicitation	Awarded
RFP 24-021 (6)	Student Activities and Fundraising	District Wide	January 30, 2025	Multiple Award Continuous Solicitation	Open
IFB 24-032 (RV)	Tires for Fleet Maintenance	Transportation	November 1, 2024	November 18, 2024 2:00 pm	Pending Board Approval
RFP 24-033 (BS)	Uninterruptible Power Supply Units (UPS)	Technology	November 6, 2024	January 13, 2025 2:00 pm	Pending Board Approval
RFP 24-035 (LC)	Employee Medical Plans - Third Party Administrator Carrier and Network Options	Employee Benefits	November 15, 2024	February 25, 2025 2:00 pm	Open
RFP 24-036 (LC)	Pharmacy Benefit Manager Services and Specialty RX Programs	Employee Benefits	November 15, 2024	February 25, 2025 2:30 pm	Open
RFP 24-037 (LC)	HSA & FSA Plan Administration	Employee Benefits	November 15, 2024	February 25, 2025 3:00 pm	Open



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RFP 24-038 (RC)	Athletics Facilities Sports & Marketing	Athletics	November 22, 2024	January 8, 2025 2:00 pm	Pending Board Approval
RFQ 25-001 (BS)	Underwriting Services	Finance	January 17, 2025	February 25, 2025 2:00 pm	Open
RFP 25-002 (BS)	Bank Depository Services	Finance	January 22, 2025	February 12, 2025 2:00 pm	Open
IFB 25-005 (RV)	Backflow Testing/Inspection and Repairs	Facilities Services	January 31, 2025	February 13, 2025 2:00 pm	Open

**\*NOTE: PROHIBITED COMMUNICATIONS – “DURING BLACKOUT PERIOD”- BLACKOUT PERIOD BEGINS ON POSTING DATE**

The blackout period is a specified period of time during a competitive sealed procurement process in which any Proposer, bidder, or its agent or representative, is prohibited from communicating with any SAISD Board members, district employees and any contractor involved in any step in the procurement process about the affected procurement. “Involvement” in the procurement process includes but may not be limited to project management, design, development, implementation, procurement management, development of specifications, and evaluation of proposals for a particular

procurement. All solicitations for competitive sealed procurements will identify a designated contact person, as per the General Terms and Conditions listed in the solicitation (provided below). All communications to and from potential Proposers, bidders, vendors and/or their representatives during the

blackout period must be in accordance with this solicitation’s defined method of communication with the designated contact person. The blackout period will begin upon posting of the solicitation and end when the contract is awarded.

In those instances in which a prospective Proposer is also an incumbent contractor, the District and the incumbent contractor may contact each other with respect to the existing contract only. Under no circumstances may the District and the incumbent contractor and/or its representative(s) discuss the blacked-out procurement.

**General Terms & Conditions, “Contact with SAISD”** – Bidder/Offeror/Proposer/Vendor will direct **all** questions/concerns about the solicitation, the evaluation, and/or resulting contract to SAISD’s Director of Procurement Services. Bidder/Offeror/Proposer/Vendor or agents will have **no direct contact** with SAISD Board members individually nor any SAISD Evaluation Committee Member, Administrator, Deputy/Associate/Assistant Superintendent, or Superintendent, etc. without coordinating such contact with SAISD’s Director of Procurement Services prior to attempting any such contact. Failure to comply with this requirement, unless otherwise stated may result in disqualification.