



San Antonio Independent School District

514 W. Quincy • San Antonio, Texas 78212

Telephone (210) 354-9060 • Fax (210) 228-3174

PROCUREMENT SERVICES

SAISD SOLICITATION SCHEDULE

Prepared as of December 6, 2024

SOLICITATION #	TITLE	REQUESTING DEPARTMENT	RELEASE OR POSTING DATE *	CLOSING DATE/TIME	STATUS
RFP 23-030 (AS) (5)	Miscellaneous Consulting Services	District-Wide	June 16, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-009 (AS) (5)	Disability and Learning Services	District Wide	November 3, 2023	Multiple Award Continuous Solicitation	Open
RFP 23-007(RV) (5)	General Maintenance Services, Parts, Supplies and Equipment	Facilities	February 16, 2024	Multiple Award Continuous Solicitation	Open
RFP 24-021 (5)	Student Activities and Fundraising	District Wide	May 31, 2024	Multiple Award Continuous Solicitation	Open
RFQ 24-017 (LC)	Consulting Services for Facility Repurposing		April 3, 2024	Fri. May 17, 2024 10:00 am	Evaluating
IFB 24-025 (BS)	Installation, Repair and Purchase of Chain Link & Wrought Iron/Ornamental Fencing	Facilities	August 23, 2024	September 17, 2024 2:30 pm	Pending Approval
RFP 24-028 (LC)	Medical Stop Loss Insurance (Specific and Aggregate Stop Loss)	Employee Benefits	September 20, 2024	October 25, 2024 2:00 pm	Pending Board Approval
IFB 24-031 (RV)	Laundry, Cleaning & Drying of Oil Mopheads	Facilities	October 25, 2024	November 12, 2024 2:00 pm	Pending Approval
IFB 24-032 (RV)	Tires for Fleet Maintenance	Transportation	November 1, 2024	November 18, 2024 2:00 pm	Pending Board Approval
IFB 24-034 (RV)	On-Line/On-site Auctioneer Services	Facilities	November 8, 2024	December 5, 2024	Evaluating
RFP 24-033 (BS)	Uninterruptible Power Supply Units (UPS)	Technology	November 6, 2024	January 13, 2025 2:00 pm	Open
IFB 24-029 (GL)	Vehicle Batteries for Transportation	Transportation	November 15, 2024	December 10, 2024	Open



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RFP 24-035 (LC)	Employee Medical Plans - Third Party Administrator Carrier and Network Options	Employee Benefits	November 15, 2024	February 25, 2025 2:00 pm	Open
RFP 24-036 (LC)	Pharmacy Benefit Manager Services and Specialty RX Programs	Employee Benefits	November 15, 2024	February 25, 2025 2:30 pm	Open
RFP 24-037 (LC)	HSA & FSA Plan Administration	Employee Benefits	November 15, 2024	February 25, 2025 3:00 pm	Open
RFP 24-038 (RC)	Athletics Facilities Sports & Marketing	Athletics	November 22, 2024	January 8, 2025 2:00 pm	Open

***NOTE: PROHIBITED COMMUNICATIONS – “DURING BLACKOUT PERIOD”- BLACKOUT PERIOD BEGINS ON POSTING DATE**

The blackout period is a specified period of time during a competitive sealed procurement process in which any Proposer, bidder, or its agent or representative, is prohibited from communicating with any SAISD Board members, district employees and any contractor involved in any step in the procurement process about the affected procurement. “Involvement” in the procurement process includes but may not be limited to project management, design, development, implementation, procurement management, development of specifications, and evaluation of proposals for a particular

procurement. All solicitations for competitive sealed procurements will identify a designated contact person, as per the General Terms and Conditions listed in the solicitation (provided below). All communications to and from potential Proposers, bidders, vendors and/or their representatives during the

blackout period must be in accordance with this solicitation’s defined method of communication with the designated contact person. The blackout period will begin upon posting of the solicitation and end when the contract is awarded.

In those instances in which a prospective Proposer is also an incumbent contractor, the District and the incumbent contractor may contact each other with respect to the existing contract only. Under no circumstances may the District and the incumbent contractor and/or its representative(s) discuss the blacked-out procurement.

General Terms & Conditions, “Contact with SAISD” – Bidder/Offeror/Proposer/Vendor will direct all questions/concerns about the solicitation, the evaluation, and/or resulting contract to SAISD’s Director of Procurement Services. Bidder/Offeror/Proposer/Vendor or agents will have **no direct contact** with SAISD Board members individually nor any SAISD Evaluation Committee Member, Administrator, Deputy/Associate/Assistant Superintendent, or Superintendent, etc. without coordinating such contact with SAISD’s Director of Procurement Services prior to attempting any such contact. Failure to comply with this requirement, unless otherwise stated may result in disqualification.